**Annex**

**PUERTO RICO HOUSING FINANCE AUTHORITY**

**National Housing Trust Fund 2018 Cycle /Notice of Funding Availability (NOFA)**

**Threshold Requirements and Documentation Review**

(As requested in Doc. Ref. ID # IV.009, IV.019, and IV.021)

**AFFIDAVIT**

**PROJECT NAME/ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**PARTICIPANT (S) NAME (S): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

I/We, the undersigned, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, of legal age, (personal circumstances), and having been appointed by the (Company) to serve in the position of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (if applicable), and in compliance with the **National** **Housing Trust Fund 2018 Cycle/Notice of Funding Availability (NOFA)-Threshold Requirements and Documentation Review** of the Puerto Rico Housing Finance Authority(PRHFA or Authority), do hereby swear and affirm the following:

* ***The (Company’s) owner, developer and their shareholders, directors, officers and partners, as applicable,*** (check all applicable boxes below)
* have not been involved in any way (either personally or as shareholders, directors, officers, members or partners of a corporation, partnership or other form of business organization or joint venture) in any other project for which the Authority has provided any financing and /or grant (as lender, conduit, custodian of funds, or otherwise) and in which a default notice under the terms and conditions of the applicable financing documents has been issued and not cured.
* have not been involved or are in any conflict of interest (fact or appearance) in any way (either personally or in any other juridical capacity) with the Authority and/or any of its affiliates, and/or their employees, officers or agents participating in any capacity in the procurement, selection, award, or the administration of a contract or agreement supported under the National Housing Trust Funds- assisted activity or the NOFA; nor with any contractors that have developed or participated in drafting specifications, requirements, statements of work, and invitations for bids or requests of proposals. To ensure objective consultant performance and eliminate unfair competitive advantage, contractors that develop or participate in drafting specifications, requirements, statements of work, and invitations for bids or requests for proposals must be excluded from competing in any capacity for such procurements. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. Also, I/We do understand that the officers, employees, and agents of the Authority must neither solicit nor accept gratuities, favors, or anything of monetary value from proponents, awardees, contractors or parties to subcontract.
* In case of conflict of interest, I/We have identified matter(s) which may interfere with my/our service to the (Company) in the appointed position described above and have disclosed the matter(s) of interest to the (Company)and/or with any other party of the project, as described below: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* I/We certify the compliance with 24 C.F.R Section 93.353, and I/We recognize and agree that any conflict of interest will immediately disqualify an applicant of any participation in the Authority’s National Housing Trust Fund program.
* Failure to fully and truthfully disclose the information required by this Affidavit may result in the termination of any business the Authority may be doing with the entity listed below and/or could impact future dealings and/or business relations.
* I/We, the undersigned, do hereby swear and affirm, under penalty of perjury, that that all of the statements made in this Affidavit are true and correct.

I/We, the undersigned, affirm and sign the herein document in the city of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Puerto Rico, this \_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_, 2018.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 [PARTICPANT (S)]

Affidavit number: \_\_\_\_\_\_\_

---Subscribed and sworn before me, by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, of the personal circumstances stated above, whom I know personally.

In \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Puerto Rico, on this \_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_, 2018.

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 NOTARY PUBLIC